

# School District of Manawa

Board of Education Meeting Agenda - **AMENDED**  
October 21, 2019



1. Call to Order – President Johnson – **6:30 p.m.** – MES Boardroom, 800 Beech Street
2. Adjourn to Closed Session – the Board of Education Shall Move into Closed Session Pursuant to Wis. Statutes 19.85(1)(c) and (f) to 1) discuss the medical history of and continued employment of an employee over which the School Board has jurisdiction and exercises responsibility and 2) Administrator Evaluations
3. **Reconvene in Open Session - 7:00 p.m.**
4. Pledge of Allegiance
5. Roll Call
6. Verify Publication of Meeting
7. Presentations:
  - a. Data Report - Administrative Team
  - b. At-Risk Program Report - Mary Eck
  - c. Kobussen Transportation Report - Casey Fields and Jake Elsner
  - d. Summer School 2019 Report - Co-Chairs Mary Eck and Kevin Keller
8. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
9. Consent Agenda:
  - a. Approve Minutes of the September 16, 2019 Board Meeting
  - b. Treasurer’s Report/Approve Expenditures & Receipts
  - c. Donations:
    - i. Anonymous Donation of Clothing to Urgent Needs Valued at \$993.60 for MES/LWHS
    - ii. Bay Valley Foods-TreeHouse Foods Inc. \$250 for Drama Club Production
  - d. Consider Approval of 66.0301 Tuition Agreement with Iola-Scandinavia School District for SY1920
  - e. Consider Approval of Grant Application for HS Choir Please Stay Suicide Awareness for \$588
  - f. Consider Approval of Grant Application for Suicide Prevention Sources of Strength Video Project Grant for HS FOR Club for \$1,000
  - g. Consider Approval of Grant Application - HS Student Council SOS Suicide Prevention Grant \$1,000
  - h. Consider Approval of the Application for a Target Field Trip Grant \$700 for HS Art Department
  - i. Consider Approval of the Start College Now Applications for SY1920 Spring Session as Presented
  - j. Consider Approval of Football Team Bonding Water Field Trip October 26, 2019 Iola Aquatic Center
10. Any Item Removed from Consent Agenda:
  - a.
  - b.
11. Public Comments: (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
12. Correspondence: No Correspondence This Month
13. Board Recognition:

- a. The following students earned a Level One - Youth Apprenticeship Certificate of Occupational Proficiency from the State of Wisconsin Department of Workforce Development:
    - i. Alex Wepner (Agriculture, Food & Natural Resources)
    - ii. Conor Schuelke (Agriculture, Food & Natural Resources)
    - iii. Colton Wegener (Agriculture, Food & Natural Resources)
  - b. Proclamation: National School Lunch Week October 14-18, 2019
  - c. Proclamation: Gifted Education Month October 1-31, 2019
14. District Administrator's Report:
- a. Student Council Representative - Madalyn Nienhaus - 12th Grade
  - b. Q12 Staff Engagement Survey
  - c. Legislative Update
  - d. Third Friday Enrollment Update and Monthly Update
  - e. Referendum Update
  - f. Mental Health Board Priority Update
15. School Operations Reports:
- a. ES Principal: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
16. Business Related Reports:
- a. Highlights - Included in Board Packet
  - b. Kobussen Transportation Report
17. Director's Reports:
- a. Curriculum / Special Education Director Highlights
  - b. Technology Director Highlights
18. Board Comments:
- a.
  - b.
19. Committee Reports:
- a. Curriculum Committee: (Scheller)
    - i. Phoenix (At-Risk) Program Presentation Overview & Handbook Review
    - ii. Consider Employability & Financial Skills Curriculum Map
    - iii. Consider K-6 Math Curriculum Maps
  - b. Finance Committee: (Pohl)
    - i. Short-term Borrowing RFP Opening
    - ii. Alternate Add Option Procedure for Referendum Projects
    - iii. 4K Shared Enrollment Agreement with School District of Waupaca
    - iv. 66.0301 Contract Between SDM and Iola-Scandinavia School District
    - v. Referendum Budget Report
      - 1. Questions
      - 2. Is there additional financial information you would like to have?
    - vi. Monthly Financial Summary - August
    - vii. Annual Meeting Projections
  - c. Buildings & Grounds: (R. Johnson)
    - i. Football Field Drainage

1. Immediate for Playoff Game(s)
      2. Long-Term Repair
    - ii. Endorse TruGreen 3-Year Lawn Care Contract
    - iii. Referendum Project Updates
      1. Alternate Add Options Criteria
        - a. Cost
        - b. Health & Safety
        - c. Infrastructure
        - d. Impact on Learning
        - e. Other?
      2. RFPs
        - a. Fitness Center Equipment
        - b. Tech. Ed. Equipment
    - iv. Buildings & Grounds Budget Review
    - v. Equipment Purchase
      1. Truck (District)
      2. Scissors Lift (HS)
      3. Multi-purpose Floor Machine (Both)
      4. Pallet Jack (District)
    - vi. Repair Updates (Information)
      1. MES Domestic Hot Water
      2. MES HVAC Controls
      3. HS Parking Lot Lights
      4. Other
  - d. Policy & Human Resources Committee: (Pethke)
    - i. Fundraising and Fee Practices
      1. Conversation Starter - <https://www.bakeryandsnacks.com/Article/2018/01/19/Campbell-Soup-s-school-rewards-program-to-end-and-health-experts-urge-General-Mills-to-follow-suit>
      2. Policy and Administrative Guidelines - 9700 series (advertising)
    - ii. NEOLA: Clarification on Nondiscrimination Language
    - iii. NEOLA Updates - Vol. 28 No. 2
20. Unfinished Business: No Unfinished Business This Month
21. New Business:
  - a. Consider Approval of Premier Bank RFP for Short-Term Borrowing as Presented
  - b. RESOLUTION SY1920#2 AUTHORIZING A TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE FOR CASH FLOW PURPOSES IN AN AMOUNT NOT TO EXCEED \$1,000,000
  - c. Consider Approval of the Phoenix (At-Risk) Program Handbook as Presented
  - d. Consider Approval of the Employability & Financial Skills Curriculum Map as Presented
  - e. Consider Approval of the K-6 Math Curriculum Maps as Presented
  - f. 1st Reading NEOLA Updates - Vol. 28 No. 2 as Presented
  - g. Consider Approval of TruGreen 3-Year Lawn Care Contract
  - h. Consider Approval of a One-Year Leave of Absence for Kathy Grimm as Requested
  - i. Consider Approval of Updated District Fundraising Spreadsheet as Presented
22. Next Meeting Dates:

- a. Oct. 22, 2019 – Finance Committee Meeting – 5:00 p.m. – MES Board Rm
  - b. Oct. 28, 2019 – Annual District Meeting – 7:00 p.m. – MES Board Room
  - c. Nov. 11, 2019 – Veteran’s Day Program – 2:00 p.m. LWJr./Sr.HS Gym
  - d. Nov. 11, 2019 - Policy & Human Resources Committee Meeting – 5:00 p.m. – MES Board Room
  - e. Nov. 13, 2019 – Curriculum Committee Meeting – 4:30 p.m. – MES Board Room
  - f. Nov. 13, 2019 – Buildings & Grounds Committee Meeting - 5:30 p.m. - MES Board Room
  - g. Nov. 18, 2019 - Regular BOE Meeting – 7:00 p.m. – MES Board Room
  - h. Dec. 11, 2019 – Buildings & Grounds Committee Meeting - 5:30 p.m. - MES Board Room
23. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c) and (f), of the Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluations
24. Board May Act on Items Discussed in Closed Session
25. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

**Public Participation at Board Meetings (Bylaws 0167.3)**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - a. No obstructions are created between the Board and the audience.
  - b. No interviews are conducted in the meeting room while the Board is in session.
  - c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.